



Our courses have been developed by a variety of business leaders and education professionals who recognise the need for an innovative approach to tackling a growing skills gap and rising youth unemployment. It looks beyond traditional training approaches and provides unique insights into the many, often little known aspects that play a significant role for employers when looking to recruit.

**Aim:**

The purpose of these courses are to prepare young people for the modern workplace and gain the key skills and knowledge that will help them find employment in line with their aspirations.

**Learning Outcomes – By the end of these courses participants will:**

- Identify a range of jobs and careers that suit their employment aspirations
- Understand their strengths and weaknesses in relation to their own employability
- Develop a personalised approach to finding work in line with their interests
- Gain the confidence and skills to be application and interview ready

**Who is this course for:**

Our courses are extremely versatile and designed to reach out to all cohorts of young people -from those currently in education and training through to those furthest away from the labour market and most at risk of becoming disengaged. They can be tailored to meet organisational needs and can be run as part of an educational programme within schools, colleges and universities as well as within a variety of youth and community settings. This will help ensure young people from all backgrounds can get the same opportunities to learn the skills and techniques that can enhance their employability and help make them more visible to prospective employers.

They can be run as taster sessions over one day through to three day courses. We can also tailor a programme to incorporate a variety of modules from different courses so please get in touch to find out more.

## Enhanced Employability Courses:

### 'Brand You' - Advanced CV Writing and Interview Skills

Our enhanced employability programme aims to support those job seekers searching for work within the more creative and digital industries. We have close links with over 100 businesses at the Welsh Innovation Centre for Enterprise so are in a unique position to connect with potential employers and deliver a range of CV and Interview skills training designed to appeal to one of the fastest growing sectors in the UK economy.

### Enhanced Employability: Communication and Teambuilding

Communication is a key skill regardless of industry, be it with colleagues, customers or management. Our unique approach to communication puts learners in a wide variety of scenarios, both online and in person and requires them to solve problems together as a team. We look at how technology has changed communication and teamwork within the modern workplace and teach the skills and behaviours required to adapt and succeed.

### Enhanced Employability: Problem Solving + Decision Making

Most employers require staff who can think for themselves without supervision and are able to make decisions without frequently consulting managers. Our short course supports learners to think for themselves and develop the confidence to make considered decisions. Through a range of activities and exercises, we also help learners to develop the assertiveness to negotiate for better conditions in work and life.

Course	Duration (days)	Min. No of Delegates	Max. No. of Delegates
<b>Accredited Courses</b>			
CV development (Entry / level 1 / Level 2)	3	3	12
Interview Skills (Entry / level 1 / Level 2)	3	3	12
Communication Skills + Teambuilding (Entry / level 1 / Level 2)	3	3	12
Problem Solving + Decision Making Skills (Entry / level 1 / Level 2)	3	3	12
<b>Non- Accredited Courses</b>			
Enhanced Employability: CV and Interview Refreshers	1	3	12

For more information please contact us on the following:

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